



Hitchcock County Board Minutes



Hitchcock County Board of Commissioners

Trenton, Nebraska
April 6th, 2015

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner's Room, 229 East D Street, Trenton, Nebraska on Monday, the 6th, day of April, 2015 commencing at 9:00 o'clock a.m. Present were Chair Scott McDonald, Commissioners Paul Nichols and Ron Wertz and County Clerk Margaret Pollmann. Notice of the meeting was given in advance thereof by publication in the Hitchcock County News, the designated method for giving notice. Board agendas are posted on the County's website www.hitchcockcounty.ne.gov. Notice of the meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The Open Meetings Act was available for review and Chair indicated the location of such copy in the room where the meeting was being held.

Member Nichols moved to approve the consent calendar consisting of the following items: 1. Approval of April 6th, 2015 agenda; 2. Approval of the March 16th, 2015 meeting minutes. Member McDonald seconded the motion and after consideration the following members voted in favor of said motion: Nichols, Wertz, and McDonald. Motion carried.

Member Wertz moved to approve the following claims. Member McDonald seconded the motion and after consideration, the following members voted in favor of said motion: McDonald, Wertz and Nichols. Motion carried.

GENERAL FUND:

General Fund Payroll -----	\$11,020.17
Planning Comm. 3-19-15 meeting per diem & mileage -----	\$ 160.30
Capital Business Systems, Inc., copier lease -----	\$ 141.00
Capital Business Systems, Inc., printer lease -----	\$ 28.00
Kimerly Cook, mileage/communications -----	\$ 137.85
Barry Corder, mileage -----	\$ 66.70
Culbertson Auto Body, repair -----	\$ 380.00
Dell Marketing, supply -----	\$ 49.99
Farmers State Bank, FICA/OASI/Fed. -----	\$ 3,701.69
Nancy Frecks, mileage/communications -----	\$ 152.43
Galls, law enforcement supply -----	\$ 396.94
Great Plains Comm., service -----	\$ 1,146.35
Hitchcock Co. Court, court costs -----	\$ 68.00
Hitchcock Co. Treasurer, title/tire fee -----	\$ 15.00
Todd Hovey, blood draw -----	\$ 125.00
LECC, registration -----	\$ 120.00
LaRue Dist., supply -----	\$ 341.51
Law Office of Tana Fye, ct. appt. atty. -----	\$ 224.43
McCooknet Internet Service, service -----	\$ 8.00
Mid American Benefits, deductible funding -----	\$ 6,000.00
MIPS, Inc., data process. -----	\$ 1,895.16
NE Dept. Rev., state tax -----	\$ 485.09
Valerie Paschall, clerical -----	\$ 172.00
Margaret Pollmann, mileage -----	\$ 166.53



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Quality Inn & Suites, lodging -----	\$ 85.00
Quality Urgent Care, inmate medical -----	\$ 398.00
Redfield & Co., supply -----	\$ 706.57
Retirement Plans Division Ameritas, retirement -----	\$ 1,658.53
Scoop Media LLC, publications -----	\$ 303.01
Snell Services, repair -----	\$ 455.00
SW Fertilizer, propane -----	\$ 1,064.00
SW Public Power, utility -----	\$ 34.52
Splash Designs, supply -----	\$ 618.20
Donna Stetler, clerical -----	\$ 60.00
T&J Repair, repair -----	\$ 170.35
Top Office Products, supply/lease -----	\$ 628.07
U of NE, license renewal -----	\$ 30.00
US Bank, repair -----	\$ 9.08
Van Diest Supply Co., grounds supply -----	\$ 599.45
Verizon Wireless, service -----	\$ 301.48
Village of Trenton, utility -----	\$ 1,296.92
Walmart, supply -----	\$ 23.80
Western Tire, repair -----	\$ 64.95
Ryan R. Wilcox, public defender contract -----	\$ 2,000.00
Postmaster, postage -----	\$ 500.00

ROAD FUND:

Road Fund Payroll -----	\$10,263.31
Dan's R Us Sanitation, service -----	\$ 19.50
Farmers State Bank, FICA/OASI/Fed. -----	\$ 3,151.86
Fastenal Industrial, repair -----	\$ 20.04
Glass Express, same -----	\$ 247.58
Great Plains Comm., service -----	\$ 178.13
Hitchcock Co. Treasurer, grader pmt. -----	\$12,268.05
Maxwell Products, Inc., patch material -----	\$ 2,627.12
Mentzer Oil Co., fuel -----	\$ 3,741.75
Mid American Benefits, deductible funding -----	\$ 4,000.00
NE Dept. Rev., Motor Fuels, 1 st quarter return -----	\$ 90.00
NE Dept. Rev., state tax -----	\$ 401.73
NE Machinery Co., repair -----	\$ 2,745.63
The Nu-Towel Co., supply -----	\$ 315.00
Powerplan, JD Financial, repair -----	\$ 975.55
Quality Urgent Care, DOT testing -----	\$ 196.00
Retirement Plans Division Ameritas, retirement -----	\$ 1,291.21
Retriever LLC, repair -----	\$ 548.00
Richards Gravel Pit, gravel -----	\$ 1,785.00
SW Fertilizer, propane/supply -----	\$ 640.46
SW Public Power, utility -----	\$ 26.00
Village of Culbertson, same -----	\$ 37.40
Village of Stratton, same -----	\$ 100.13
Village of Trenton, same -----	\$ 128.75
Walmart, supply -----	\$ 3.96
Yant Equipment Co., supply -----	\$ 95.70



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INSTITUTIONS FUND:

Region II Human Services, 4th Qtr. Assessment ----- \$ 2,256.40

911 EMERGENCY SERVICES FUND:

Centurylink, service ----- \$ 279.79

Great Plains Comm., same ----- \$ 612.48

Sheriff Bryan Leggott joined the meeting and the board acknowledged receipt of the surplus property affidavits from Sheriff Leggott for a 2007 Dodge Ram pickup and an Excalibur light bar. The pickup will be transferred to Road District #2 and the light bar will be offered to a county fire department. Discussion was held on County Road 348. Sheriff Leggott advised that Road 348 is designated correctly in Hitchcock County through 911 addressing and Dundy County mapping is incorrect.

Truck bid specifications were reviewed. Bids will be solicited for a 2000 or newer production model semi tractor with day cab until Monday, April 20th, 2015 at 10:30 a.m. and will be published and posted accordingly.

Board acknowledged receipt of the Sheriff's First Quarter report and the Assessor's Plan for Assessment for 2015, 2016 & 2017.

County Attorney D. Eugene Garner joined the meeting.

Mark Wilcox representing Wellness Partners joined the meeting and presented a report from the 2014 Health Fair and discussion was held on the same. It was the consensus of the board to again host a health fair for county personnel on a date to be determined. Mr. Wilcox will contact Clerk Pollmann as to setting a date for said health fair and obtaining the necessary documentation.

Highway Superintendent Phillip Dixon and Lance Harter with Oakcreek Engineering joined the meeting. Superintendent Dixon advised as to NIRMA and NDOR communications. Mr. Harter presented "Agreement(s) for Professional Services" for bridge replacement on structures C004402605, C04414605, and C004403705 and discussion was held on the same. Various road and bridge projects were also discussed.

Member Wertz moved to enter into Agreement(s) for Professional Services" for bridge replacement on structures C004402605, C04414605, and C00440370 with Oak Creek Engineering, LLC and direct Chair to execute the same. Member McDonald seconded the motion and after consideration the following members voted in favor of the motion: Nichols, Wertz and McDonald. Motion carried.

Emergency Manager Patrick Gerdes joined the meeting and presented a preliminary 2015/2016 budget and advised as to progress of the FirstNet communications system and the completion of stage one of the same.

Gregg O'Brien with Nebraska Machinery joined the meeting and discussion was held on future county equipment needs.

Board acknowledged receipt of the recommendation of the Hitchcock County Planning Commission on the Application for Conditional Use submitted by Raicom, Inc. to construct a 190' guyed tower for wireless communications and an 8'x8' shed to house electronics, to be located in the SE corner of the NE¹/₄ of Section 26, Township 1 North, Range 35 West, Hitchcock County, Nebraska.



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Chair McDonald opened the public hearing at 11:15 a.m. this date as published for the conditional use filed by Raicom, Inc. Those present Rhett Rogers and Brad Leach with BWTelcom.

Chair asked for those in favor of granting the conditional use as requested in the application. There were none. Chair asked for those in opposition of granting the conditional use. There were none. Chair asked for those representing a neutral position. There were none. Mr. Leach advised as to a lease with Kent and Marilyn for the site.

Chair closed the public hearing at 11:17 a.m. this date.

Board finds that this conditional use is consistent with Hitchcock County's comprehensive plan.

Member Nichols offered Resolution #15-5 and moved for its' adoption. Member Wertz seconded the motion, and after consideration the roll was called thereupon and the following members voted in favor of the motion: Wertz, Nichols, and McDonald. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

RESOLUTION 15-5

WHEREAS, the Hitchcock County Board of Commissioners having held a public meeting on April 6, 2015 for the purpose of reviewing the Application for Conditional Use filed by Raicom, Inc. for construction of a 190' guyed tower for wireless communications and an 8'x 8' shed to house electronics to be located in the SE corner of the NE ¼ of Section 26, Township 1 North, Range 35 West of the 6th P.M., Hitchcock County, Nebraska, and after review and research of said application, to act to approve or disapprove the same, and

WHEREAS, the Hitchcock County Board of Commissioners having held a public hearing on April 6, 2015 for the purpose of hearing said application and for hearing comments thereon from the public in attendance and to receive evidence in relation thereto; and

WHEREAS, the Notice of said Public Hearing was published in the *McCook Daily Gazette* on March 9th, 2015; and

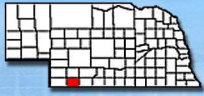
WHEREAS, a copy of the notice of said Public Hearing was duly mailed on March 6th, 2015 by U.S. Mail, proper first class postage prepaid, to all adjacent landowners as evidenced by the Certificate of Service on file in the office of the Hitchcock County Clerk; and

WHEREAS the Hitchcock County Board of Commissioners have received the recommendation of the Hitchcock County Planning Commission recommending approval of said application; and

WHEREAS the Hitchcock County Board of Commissioners, having found that the requested conditional use of said land is consistent with the Hitchcock County Comprehensive Plan and is permitted as a conditional use in the AG-G General Agricultural District pursuant to Section 501.06 (3) on the following conditions, to wit:

CONDITION(S):

1. Said tower shall comply with any applicable airport hazard height limitations and shall be setback from the right-of-way of any public roadway, from the nearest property line of any undeveloped lot of record of less than 20 acres in area or any public use area and from the nearest wall of any



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neighboring church, school, or residential dwelling unit by a distance equal to or exceeding the height of said tower;

2. The technology used to provide service to the customers shall be in the B and C blocks in the 700 MHZ spectrum range;
3. The applicant shall exercise and take all reasonable necessary steps to insure that there is no interference for adjoining residential landowners and to correct any interference if it occurs; and
4. Refer to Staff Report dated March 16, 2015, submitted by Darin Morgan, Hitchcock County Zoning Administrator, attached hereto as Exhibit A and incorporated herein by this reference.

EXCEPTION(S): None

NOW, THEREFORE, BE IT RESOLVED that the Conditional Use Application of Raicom. Inc. for construction of a 190' guyed tower for wireless communications and an 8'x 8' shed to house electronics to be located in the SE corner of the NE ¼ of Section 26, Township 1 North, Range 35 West of the 6th P.M., Hitchcock County, Nebraska on the foregoing conditions and exceptions be approved.

PASSED AND APPROVED THIS 6th day of April, 2015.

Scott McDonald, Chairman

ATTEST:

Margaret M. Pollmann, Hitchcock County Clerk

SEAL

VOTING FOR THE MOTION: McDonald, Wertz and Nichols

VOTING AGAINST THE MOTION: None

ABSTAINING: None

ABSENT: None

Assessor Marlene Bedore joined the meeting and discussion was held on a letter dated March 31st, 2015 and received by Attorney Garner from Property Tax Administrator Ruth Sorensen regarding Hitchcock County CAMA System Conversion.

Member Nichols offered Resolution #15-6 and moved for its' adoption. Member Wertz seconded the motion, and after consideration the roll was called thereupon and the following members voted in favor of the motion: McDonald, Nichols and Wertz. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

RESOLUTION #15-6

WHEREAS, the County of Hitchcock County, Nebraska, hereinafter referred to as "COUNTY", is a duly organized county, existing pursuant to the laws of the State of Nebraska; and

WHEREAS, on January 7th, 2013 the County Board of Commissioners, acting for and on behalf of Hitchcock County (the County) entered into a "Contract for the Implementation and Continuation of a Computer Assisted Mass Appraisal System" (Contract) with the Nebraska Department of Revenue, Property Assessment Division (Department); and



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WHEREAS, on or about March 27th, 2015, the Hitchcock County Assessor gave notice to the Department terminating said contract.

NOW, THEREFORE, BE IT RESOLVED that the County Board of Commissioners, hereby ratify and confirm the Hitchcock County Assessor's termination of said Contract effective March 31, 2015.

PASSED AND APPROVED on this 6th day of April, 2015.

VOTING FOR THE MOTION: Scott McDonald, Ronald L. Wertz and Paul Nichols

ABSTAINING: None

VOTING AGAINST THE MOTION: None

ABSENT: None

The Resolution is hereby adopted.

Scott McDonald, Chair
Board of Commissioners
Hitchcock County, Nebraska

ATTEST:

Margaret M. Pollmann
Hitchcock County Clerk

(SEAL)

Building Maintenance Manager Karen Wertz presented a proposal from Snell Services, Inc. for bathroom renovations. Bid specifications were discussed. Board directed Manager Keller to further investigate options for utilizing present fixtures and still be ADA compliant.

The Dundy County Commissioner's met with the board via phone conference. Discussion held on developing an inter-local agreement for teletype services and numbering on Road 348. Attorney Garner will draft an inter-local agreement for teletype services provided by Dundy County for board consideration. Regarding the road signage issue, it was the consensus of the two boards to place "entering Hitchcock County and entering Dundy County" signs at this location.

The Treasurer was in receipt of \$99,953.08 from State of NE for Federal Funds Purchase Program, credited to the Road Fund; \$1.00 from Vonage American for 911 surcharges, credited to the 911 Emergency Services Fund; \$25.00 from West Central Dist. Assoc. for registration refund, and \$1,729.30 from Phelps Co. for emergency management fees; \$67.08 from Central Crude for oil production, all credited to the General Fund.

Member Nichols moved to adjourn and to meet for the next regular meeting on Monday, April 20th, 2015 at 9:00 a.m. Member Wertz seconded the motion and the roll was called with the following members voting in favor of said motion: Wertz, Nichols, and McDonald. Motion carried.

ATTEST:

Scott McDonald, Chair
Hitchcock County Board of Commissioners

Margaret M. Pollmann, County Clerk